



19 July 2021

To Ardmore Airport Tenants, Users and Neighbours,

RE: EQUIPMENT AND CONTRACTORS – REMINDER NOTICE

This is a reminder notice about cranes or equipment working on your property. Cranes, Hiabs, Diggers and Drill Rigs are typical items of equipment that operate or reach heights that can present a risk to aircraft. This can occur on a neighbouring property near airport boundaries during aircraft approach or take off, or on the airport.

In the interests of safety it is important that the Ardmore Airport Operations Office is notified to ensure any equipment does not present a hazard to aircraft. The team at the airport will also ensure pilots are warned of a potential hazard by way of NOTAM (Notice To Airmen) anywhere on the Airport or in the surrounding area.

The airport also has obligations; Civil Aviation Authority (CAA) rules require notification to, and approval from, the Airport Authority prior to any structure or obstacle being erected, including cranes, hiabs, cherry-pickers, scaffolding, poles, concrete pumping equipment, ventilation pipes, etc... that may infringe the obstacle limitation surface (OLS) of an airport. Ref CAR Part 77.5. Please bear in mind that this is not limited to airside operations — this is applicable everywhere on Airport and extends out to 4 kilometres from the Airport.

All Airport tenants and users, as well as crane operators, have a responsibility and duty of care to notify the Airport Authority of any crane or structures that could infringe the OLS. Can you please ensure all staff and any contractors are informed of this and comply at all times.

For further information please refer to CAA website for airspace hazard information:
http://www.caa.govt.nz/airspace/airspace_hazards.htm

If you have any questions regarding this matter please don't hesitate to contact Ardmore Airport Ltd (phone 09 298 9544) 7 days per week. **If in doubt, please call and discuss well in advance of any work!**

Thank you for your assistance and cooperation on this matter.

A handwritten signature in black ink, appearing to read "Dave Marcellus".

Dave Marcellus
CEO